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**MINUTES**  
of the  
**JOINT SHAREHOLDERS COMMITTEE MEETING**  
held  
**1.30 pm, Thursday, 27 April 2023**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**  
**Komiti Joint Shareholders**

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**Present:** **Tasman District Council:** Mayor T King (Chair), Deputy Mayor S Bryant (via Zoom), Councillors B Dowler, C Hill (via Zoom), K Maling and C Mackenzie

**Nelson City Council:** Mayor N Smith, Deputy Mayor R O'Neill-Stevens, Councillors M Bengé (via Zoom), M Courtney, K Paki Paki (via Zoom) and R Sanson

**In Attendance:** **Tasman District Council:** Executive Assistant and Advisor to the Mayor (R Scherer), and Team Leader – Democracy Services (E Stephenson)

**Nelson City Council:** Group Manager Corporate Services (N Harrison) and Strategic Advisor, Community Services (M Croft)

**Nelson Airport Limited** Chief Executive (M Thompson) and **Port Nelson Limited** Chief Financial Officer (D Wehner)

**1 OPENING, WELCOME**

Mayor King welcomed everyone to the meeting and offered the opening karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Mayor Smith/Councillor Maling**

**JSC23-04-1**

**That the minutes of the Joint Shareholders Committee meeting held on Tuesday, 29 November 2022 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Councillor Courtney/Councillor Dowler**

**JSC23-04-2**

**That the minutes of the Extraordinary Joint Shareholders Committee meeting held on Tuesday, 13 December 2022, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 PRESENTATIONS**

Nil

**8 REPORTS**

**8.1 Tasman Bays Heritage Trust Half Yearly Report to 31 December 2022 and Draft Statement of Intent 2023/2024**

Nelson City Council Strategic Advisor, Community Services, Martin Croft presented the report which was taken as read.

The meeting discussed the proposed funding for the archives and research facility proposed to be built at Isel Park. It was noted that while funding for this facility had been included in both councils' Annual Plans, a process for an agreement between the parties and the commitment of any funding from the councils was required.

In response, Mr Croft agreed that he would provide clarification for both councils on the way forward for the proposed facility.

In response to a question, Mr Croft advised the Committee that the Tasman Bays Heritage Trust had indicated that it would include a 5% CPI increase in its submission for funding in both councils' 2023-2024 Annual Plans.

**Moved Councillor Courtney/Councillor Sanson**

**JSC23-04-3**

**That the Joint Shareholders Committee:**

1. receives the Yearly Report to 31 December 2022 and Draft Statement of Intent 2023/24 report, RJSC23-04-1 and its attachments; and
2. notes the delivery of the Tasman Bays Heritage Trust Draft Statement of Intent 2023/24 as required under the Local Government Act 2002; and
3. that the Tasman Bays Heritage Trust Draft Statement of Intent 2023/24 meets Committee's expectations, as set out in the Letter of Expectations dated 21 December 2022.

**CARRIED**

## **8.2 Tasman Bays Heritage Trust - Trustee Rotation**

Mr Croft presented the report which was taken as read. He noted that the recommendation was for noting only by the Joint Shareholders Committee as the Tasman Bays Heritage Trust Appointments Committee had already agreed to the recommended appointments and reappointments.

Mayor King noted the significant contribution Ms Olivia Hall had made as a Trustee and Chair of the Tasman Bays Heritage Trust.

### **Moved Sanson/Councillor Maling**

#### **JSC23-04-4**

**That the Joint Shareholders Committee**

1. receives the Tasman Bays Heritage Trust - Trustee Rotation report, RJSC23-04-2; and
2. notes the decision of the Tasman Bays Heritage Trust Appointments Committee to appoint Brendon Silcock for a three-year term, ending May 2026; and
3. notes the decision of the Tasman Bays Heritage Trust Appointments Committee to appoint Derek Shaw for a three-year term, ending November 2026; and
4. notes the decision of Te Tai Ao Komiti to appoint Kimiora McGregor as the iwi-nominated trustee; and
5. notes the decision of the Tasman Bays Heritage Trust Appointments Committee to appoint Stephen Broad-Paul as a seventh trustee; and
6. thanks Olivia Hall for her eleven-years' service as a trustee of Tasman Bays Heritage Trust.

**CARRIED**

## **8.3 Nelson Airport Limited - Half Yearly Report to 31 December 2022**

Nelson City Council Group Manager, Corporate Services, Nikki Harrison presented the report which was taken as read. Nelson Airport Limited, Chief Executive, Mark Thompson was present to answer questions.

In response to a question about the tax provision of \$14 million included in the report, Mr Thompson noted that he would provide information on this provision to the committee after the meeting.

Mr Thompson advised the committee that the hangar-2 building on the airport site had been purchased by Generation Global which planned to remove the asbestos from the building and to re clad it for use as its Nelson headquarters.

In response to a question, Mr Thompson anticipated that it would take four to five years for the airport to regain its annual passenger numbers of one million.

Mayor Smith asked that the minutes note his appreciation to the airport company for its ongoing community initiatives, including the recent introduction of the customer service kiosk, the runway walk and the dedicated kids' zone.

**Moved Mayor Smith/Councillor Dowler**

**JSC23-04-5**

**That the Joint Shareholders Committee receives the Nelson Airport Limited - Half Yearly Report to 31 December 2022, RJSC23-04-3.**

**CARRIED**

#### **8.4 Port Nelson Ltd Interim Six-Month Report ended 31 December 2022**

Ms Harrison presented the report which was taken as read. Port Nelson Chief Finance Officer, Daryl Wehner was present to answer any questions.

In response to a question about the monitoring of stormwater discharges noted in the six month report, Mr Wehner advised that he would provide information on this issue to the committee after the meeting.

The meeting discussed a number of items in the six month report including:

- Health and safety
- Cargo volumes including apples, logs and wine exports
- Staff vacancies
- Insurance costs including insurance valuations versus accounting valuations
- The ability for the port to keep pace between costs and revenue.

**Moved Councillor Maling/Councillor Dowler**

**JSC23-04-6**

**That the Joint Shareholders Committee**

- 1. receives the Port Nelson Ltd Interim Six-Month Report ended 31 December 2022 report, RJSC23-04-4; and**
- 2. notes a link to the Port Nelson Ltd Interim Six-Month Report Ended 31 December 2022 will be published on the Tasman District and Nelson City Council websites within seven days of this meeting.**

**CARRIED**

**Moved Mayor Smith/Councillor Dowler****JSC23-04-7****That the Joint Shareholders Committee**

**confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that the Port Nelson Chief Financial Officer, Daryl Wehner and the Nelson Airport Limited Chief Executive, Mark Thompson, be permitted to remain after the public has been excluded, for Item 9.2 of the Confidential agenda - Infrastructure Holdings Limited draft Statement of Intent 2023/2024, to answer questions related to this matter that will assist the meeting in its decision-making.**

**CARRIED****9 CONFIDENTIAL SESSION****9.1 Procedural motion to exclude the public****Moved Mayor Smith/Councillor Dowler****JSC23-04-8**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**9.2 Infrastructure Holdings Limited draft Statement of Intent 2023/2024**

<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interest(s) protected (where applicable)</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**9.3 Reappointment of Directors to Port Nelson Ltd**

<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interest(s) protected (where applicable)</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

## **RESTATEMENTS**

It was resolved while the public was excluded:

### **9.3 Reappointment of Directors to Port Nelson Ltd**

#### **JSC23-04-9**

**That the Joint Shareholders Committee**

- 6. agrees that the decision and report be made publicly available once the appointment process is finalised.**

**CARRIED**

### **9.2 Infrastructure Holdings Limited draft Statement of Intent 2023/2024**

This item remains confidential at this time.

The meeting concluded at 3.27 pm.

Confirmed as a correct record of proceedings by resolution on 22 May 2023.

**Moved Councillor Sanson/Councillor Paki Paki**

#### **JSC23-05-10**

**That the minutes of the Joint Shareholders Committee meeting held on Thursday, 27 April 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**