

Notice is given that an ordinary meeting of the Saxton Field Committee will be held on:

**Date:** **Wednesday 3 August 2022**  
**Time:** **9.30 am**  
**Meeting Room:** **SPORT TASMAN BOARDROOM, Saxton**  
**Venue:** **Field, Stoke, Nelson**  
**Zoom conference link:** <https://us02web.zoom.us/j/88012983547?pwd=QW04bi9UTFVUYlhYlhrTHFBblh5b0dZdz09>

Meeting ID: 880 1298 3547  
Meeting Passcode: 163885

---

## **Saxton Field Committee**

### **Komiti Whenua Saxton**

# **AGENDA**

---

#### **MEMBERSHIP**

##### **Independent Chair**

Derek Shaw

##### **Tasman District Council**

Cr Trevor Tuffnell

Cr Kit Maling

##### **Nelson City Council**

Cr Judene Edgar

Cr Tim Skinner

(Quorum 3 members)

Contact Telephone: 03 5438400  
Email: [kathy.ktori@tasman.govt.nz](mailto:kathy.ktori@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)

---



## **AGENDA**

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

That apologies be accepted.

**3 PUBLIC FORUM**

**4 DECLARATIONS OF INTEREST**

**5 LATE ITEMS**

**6 CONFIRMATION OF MINUTES**

That the minutes of the Saxton Field Committee meeting held on Wednesday, 3 August 2022, be confirmed as a true and correct record of the meeting.

**7 PRESENTATIONS**

Nil

**8 REPORTS**

8.1 Saxton Field Concept Development Plan..... 4

8.2 Saxton Field Activity Report..... 15

**9 CONFIDENTIAL SESSION**

Nil

**8 CLOSING KARAKIA**

## 8 REPORTS

### 8.1 SAXTON FIELD CONCEPT DEVELOPMENT PLAN

**Decision Required**

<b>Report To:</b>	Saxton Field Committee
<b>Meeting Date:</b>	3 August 2022
<b>Report Author:</b>	Richard Hollier, Reserves & Facilities Manager
<b>Report Number:</b>	RSFC22-08-1

#### 1 Summary

- 1.1 This report explains the proposed amendments made to the current Saxton Field Concept Development Plan and presents the new schematic layout.
- 1.2 The Concept Development Plan will provide information when new projects are considered for funding and prioritisation through the Long Term Plans of both Councils.
- 1.3 Saxton Field has limited availability for additional facilities. This report focusses on completing existing facilities or projects already underway.

#### 2 Draft Resolution

**That the Saxton Field Committee:**

1. **receives the Saxton Field Concept Development Plan RSFC22-08-1; and**
2. **requests officers to further investigate a location for a competitive skatepark; and**
3. **adopts the Saxton Field Concept Development Plan Report and its Attachment 1 (Plan No. 18-0147 A2907563).**

### **3 Purpose of the Report**

- 3.1 To review and adopt an upgrade to the Saxton Field Concept Development Plan.

### **4 Background and Discussion**

- 4.1 This Draft Concept Development Plan is based on previous concept development plans, extending, improving and closing gaps in pathways, providing new buildings, developing grounds and land purchase. It is based on a logical progression of need expressed by users and potential users over a number of years.
- 4.2 Demand for facilities far outweighs availability of space and the financial means to fund them. It doesn't include a regional lawn bowls facility, or a gymnastics hall previously requested. The remaining available space at Saxton Field is unable to accommodate further large facilities.
- 4.3 The Draft Concept Development Plan recognises and is compatible with the Saxton Field Reserve Management Plan 2021.

#### **Previous Development Plans**

- 4.4 The first Concept Development Plan was prepared in 1987 by Nelson City Council officers and progressed through several upgrades until the most recent in 2019.
- 4.5 The Saxton Field Development Concept Plan and Report, prepared by Boffa Miskell, November 2003, was adopted by the two Councils in 2004. This Plan updated the previous schematic plans from Council officers and provided background information to support ongoing development. Many of the recommendations from this report have been implemented and officers' schematic plans updated over time. A further detailed consultant's report is not considered necessary.

#### **Proposed Concept Development Plan**

- 4.6 The proposed schematic Concept Development Plan 18-0147 is attached to this report and shows the revised layout resulting from the project descriptions below. The scale of the attached Plan is detailed, and an enlarged A1 plan will be presented at the meeting.

#### **New facilities**

- 4.7 The Saxton Field Reserve Management Plan 2021 (5.1) states that 'sporting/recreational codes who wish to construct new facilities will have to fundraise at least 20% of the costs of those facilities and the Councils will contribute the remaining amount if approved by both Councils'.
- 4.8 Sport specific facilities should meet the following criteria to progress:
- Be included in the Saxton Field Concept Development Plan
  - Approved by the Saxton Field Committee as a regional facility appropriate to Saxton Field
  - Meet the minimum contribution from the sporting/recreational code
  - Be included in the Long Term Plans of both Councils.
- 4.9 Community wide facilities such as play equipment, pathways and car parking are provided by the Councils. In the past the Councils have provided the grass playing fields, while the costs of artificial surfaces and indoor venues have been shared with the sports codes.
- 4.10 The Councils fully funded the Oval wicket block as a replacement for the existing representative block on Trafalgar Park, but Nelson Cricket fully funded the cricket section of the indoor centre. Future clay wicket blocks would be considered similarly to the hockey turfs and all-weather

athletics track. Target Shooting was subsidised by Nelson City Council as they were required to move off Rutherford Park.

### **Pathways**

4.11 To link facilities off road for the convenience, safety and recreational pleasure of pedestrians and cyclists. Walking is one of the most popular activities at Saxton Field, particularly for older people. Completing the network of walking pathways is proposed. Paths are of two grades - concrete or gravel. Concrete is preferred over asphalt for its durability under tractor mowers and with tree roots.

4.11.1 Proposed new concrete paths:

- Champion Road entrance to the Avery Field changing rooms.
- Fitness equipment to cricket entrance
- Football pavilion to proposed Harakeke Green carpark
- Football pavilion to Kerry Marshall Drive
- Extend the concrete path leading to archery

4.11.2 Proposed new gravel paths:

- Champion Drive carpark (Garin end) around Champion Green boundary to Saxton Creek path on the south side of Saxton Pond
- Main Road Stoke entrance along the northwest boundary to the gravel driveway behind the indoor cricket/target shooting building. Simplify the existing confusion of informal tracks at the Main Road Stoke end of the driveway.
- From the archery entrance path along the southeast boundary (adjacent to Oaklands Farm) to the Suffolk Road entrance carpark
- From the proposed southeast boundary path between athletics and softball to Kerry Marshall Drive
- From the proposed southeast boundary path to the hockey/softball pavilion
- From the Circus Green bridge to the path along the northeast end of the football training ground

### **Outdoor Basketball court**

4.12 An outdoor basketball court available for informal play and which doubles as a netball warmup facility. This request came from local youth and Sport Tasman. Located generally in front of Sports House to suit an upgraded landscape plan for the surrounding area.

### **Skatepark**

4.13 The Saxton Field Reserve Management Plan 2021 5.1.1.1 states that buildings and structures on Saxton Field should 'match the value of Saxton Field as a regional sport and recreation hub'. Available space remaining on Saxton Field is limited.

4.14 The Circus Green is used as a circus venue on occasion but does not sit easily with other activities on Saxton Field. Extended overnight stays with limited ablution facilities are not ideal. Potentially the area could accommodate a skate park to regional specifications. Traditional circuses can be held at the Richmond Showgrounds and this year the 'Nitro Circus' is booked for Trafalgar Park.

- 4.15 The Circus Green currently accommodates an artificial wicket block funded by Nelson Cricket. This could be replaced by the proposed artificial block on Harakeke Green leaving room for a competitive skatepark to regional or national standards.
- 4.16 It is recommended that accommodating a skatepark on the Circus Green be investigated further, together with replacing the existing artificial wicket block with the block proposed for Harakeke Green. Meantime the cricket block should remain on the Circus Green.

### **BMX Facility**

- 4.17 Retain the existing informal track as an informal facility. Jubilee Park provides a successful track capable of accommodating regional events. It is recommended that Nelson City Council considers assisting with the upgrade of the Tahuna BMX track as a local facility and investigates another site in Stoke.

### **Play facilities**

- 4.18 Earlier development plans included a regional playground near Saxton Pond. It is proposed to replace this with a number of small play facilities scattered throughout Saxton Field. These playgrounds could consist of natural features such as tree logs and large boulders. Included in 2025/26 of the 2021/31 Long Term Plan.
- 4.19 Larger playgrounds, similar to the Margaret Mahy in Christchurch, draw families to the site and if near to a commercial area can create economic benefit to that area. In this case there is no commercial driver as there are no significant shopping areas nearby. Expenditure on an expensive facility would be difficult to justify from a recreational perspective alone. A preferred site for a playground complex would be adjacent to the CBDs of either Richmond or Nelson.

### **Harakeke Green**

- 4.20 Includes four grass non-allocated sports fields available for general play including football tournaments. Included in 2024/25 of the 2021/31 Long Term Plan.
- 4.21 A clay wicket block for senior cricket. This would help create a cricketing hub centred around the Oval and beside the practice nets. Included in 2024/25 of the 2021/31 Long Term Plan. Consider relinquishing a clay block elsewhere in the City or within the District.
- 4.22 An artificial block for lower grade cricket. Included in 2024/25 of the 2021/31 Long Term Plan.
- 4.23 Harakeke Pavilion - a small changing and toilet facility to service the four sports fields and two cricket grounds. Included in 2026/27, 2027/28, 2028/29 and 2029/30 of the 2021/31 Long Term Plan.
- 4.24 Car parking to service Harakeke Green in particular and Saxton Field in general. Included in 2029/30 and 2030/31 of the 2021/31 Long Term Plan.
- 4.25 Indoor cricket and target shooting building - Seal the entrance driveway and carpark.

### **Velodrome/Champion Pavilion**

- 4.26 To service cycling and users of Champion Green. Included in 2029/30 and 2030/31 of the 2021/31 Long Term Plan. The preferred site is adjacent to the velodrome but the final location has yet to be determined through the site investigation process of the proposed business case.

### **Radio NZ site**

- 4.27 Investigate the possible purchase of the Radio NZ site, and consider funding from the Reserves Subdivision Funds of both Councils. The land is currently leased from Radio NZ and used for junior sport, mostly football and occasionally athletics. As the population of the region increases demand for more sports facilities will also increase. Loss of this 7ha site in future would be to the

detriment of Saxton Field. Previous discussions with Radio NZ centred around finding an alternative site in the district for the radio tower.

- 4.28 If in future the Radio NZ site can be purchased, investigate opportunities together with the development of a baseball diamond on this area. Baseball is expected to grow as a sport.

#### **Circus Green**

- 4.29 Form and seal the carpark.
- 4.30 Investigate options for locating a skatepark to national standards on this site. (refer to 4.16 above).

#### **Saxton Oval**

- 4.31 A media tower on the east embankment would reduce setup costs for top level cricket where currently all structures and equipment are brought in for each event. Included in 2029/30 of the 2021/31 Long Term Plan.
- 4.32 Perimeter seating would increase numbers on the embankment and offer a new level of service. Currently the bottom of the embankment has restricted use as views of the ground are obstructed by the picket fence. A 400mm wall would provide simple timber bench seating with visibility over the boundary fence. With minimal infilling behind it would reduce the embankment gradient above.
- 4.33 Construct sand storage bins off the target shooting/cricket indoor facility driveway opposite the cricket nets. Included in 2022/23 of the 2021/31 Long Term Plan.

#### **Possible future road and parking**

- 4.34 If the opportunity arises in future, consider providing carparking and pedestrian access along the Oaklands Farm boundary.

#### **Sports lighting**

- 4.35 Nelson City Council has recently undertaken a sports lighting review within the City sportsgrounds. Apart from the proposed lights for hockey, (July 2022) Saxton Field was not considered a priority for additional sports lighting in the near future.

#### **Artworks**

- 4.36 Sport Tasman has previously suggested that Saxton Field include a 'Sculpture Walk' with large sculptures depicting various sporting activities. Given the priority of projects already included in the Long Term Plan it is recommended that a Sculpture Walk be considered as 'a nice idea', included in the Development Plan as future work and subsidies sought from external funders at that time.
- 4.37 A budget is included in 2022/23 and 2024/25 for an entrance feature which would be expected to include an art component.

#### **Road naming**

- 4.38 This year, 2022, the two Councils named the central road from Main Road Stoke through to Saxton Road 'Kerry Marshall Drive'. Previously other road naming suggestions have been considered, mostly after people, but not adopted. Naming the roads helps identify the various facilities and it is recommended that this be considered in a separate report.

#### **Consultation**

- 4.39 Consultation has been undertaken with the following Saxton Field stakeholders:
- 4.39.1 Sport Tasman requested the outdoor basketball court, aware of the need for an informal out-of-school court. They asked that it be incorporated into a landscaped area in front of Sports House with re-aligned parking and improved access to the Netball Pavilion and Sports House. The location marked on the concept plan is indicative only.



Sport Tasman supports the installation of a sculpture walk extended over time as funds arise.

Sport Tasman also encourages a closer relationship between softball and baseball to make better use of the existing softball diamonds and pavilion facilities'

- 4.39.2 Nelson Netball supports an outdoor basketball court adjacent to their netball courts.
- 4.39.3 The Nelson Cricket Association proposed improvements to the Oval. They support increased seating around the bottom of the embankment and are currently working on a conceptual design for a media tower.
- 4.39.4 Target Shooting Nelson requested sealing of the driveway and carpark leading to the indoor facility.
- 4.39.5 The velodrome supporters' group has been promoting a shared pavilion for some time and appreciate that preliminary investigation and design is included in Years 9 and 10 of the Saxton Field Long Term Plan 2021-31. Their preferred location is immediately adjacent to the Velodrome as shown on the concept plan.
- 4.39.6 Baseball continues to grow in Nelson and a seasonal diamond has been marked on Champion Green. Nelson Heat Baseball, on behalf of regional baseball, is preparing to request a permanent facility on this site.
- 4.39.7 Baseball's preference for changing facilities long term is a building on Champion Green shared with cycling as opposed to a shared facility beside the Velodrome. The final location can be determined at the investigation stage in 2029/30 of the 2021/31 Long Term Plan.
- 4.39.8 Officers suggested a relationship with softball could be fostered resulting in shared use of the Hockey/Softball Pavilion and future baseball diamonds constructed on the Radio Tower site should it be purchased. Shared use of the pavilion was supported by Nelson Baseball.
- 4.39.9 Discussions with the Nelson BMX Club have continued regarding Nelson City Council assisting with the upgrade of the track at Tahuna in lieu of a new competitive facility at Saxton. Given the difficulties of height constraints under the power lines at the existing Saxton track and the proximity to the velodrome embankment, the Club has indicated a preference for assistance at Tahuna.
- 4.39.10 Discussions have been held with Skate Nelson Bays regarding a competitive skateboard facility in Stoke. Further investigative work is required to determine the preferred site however Skate Nelson Bays has indicated that the Circus Green would meet their needs. They are aware that they would be required to fundraise towards the project should it proceed.
- 4.39.11 A speed skating track has been included on the Concept Development Plan for some time but not prioritised for funding through the Long Term Plans. Skate Nelson will be submitting to future Long Term Plans on its inclusion.
- 4.39.12 The Nelson Gymsports Collective has been advised that a site at Saxton Field has not been allocated for their development. The Collective submitted to the Long Term Plans 2021-31 of both Councils requesting that the land immediately to the north of Sports House, Saxton Stadium be allocated for a new shared building.

The reply from Nelson City Council to the Collective was:

*'A gymsports facility has been identified within the Regional Sport & Active Recreation Spaces and Places Strategy for the Top of the South Island, as having potential for development in Nelson. This proposal is one of many competing priorities for space and resources on Council administered land and further work will need to be done to establish how it may fit within Council's wider goals for the community. Council acknowledges the findings of the Spaces and Places Strategy and the value of a better, purpose-built facility for gymsports participants, as well as the potential to cater for a wider variety of users. Council looks forward to further engagement with the Nelson Gymsports Collective on this issue.'*

Tasman District Council replied:

*'In the final 10-Year Plan the Council decided not to make any budget provision to assist with the funding of the gymsports facility. However, Council staff would like to continue to liaise with you over your plans for the facility.'*

Land at Saxton Field for new facilities is limited and all other opportunities for alternative locations for the Collective should be explored. If the Committee decides that this application be progressed further at Saxton Field then it is recommended that this be treated as a separate investigation with a report back to this Committee.

## 5 Options

5.1 The options are outlined in the following table.

	Option	Advantage	Disadvantage
1.	Adopt in entirety	<ul style="list-style-type: none"> <li>An updated Concept Development Plan is available to guide future decisions on funding through the Long Term Plans of both Councils</li> <li>Sports codes and key users have been consulted</li> </ul>	<ul style="list-style-type: none"> <li>There are no apparent risks and disadvantages</li> </ul>
2.	Reject in entirety	<ul style="list-style-type: none"> <li>There are no apparent advantages</li> </ul>	<ul style="list-style-type: none"> <li>An updated Concept Development Plan is not available to guide future decisions on funding through the Long Term Plans of both Councils.</li> </ul>
	Adopt in part	<ul style="list-style-type: none"> <li>A Concept Development Plan, which is available to guide future decisions on funding through the Long Term Plans of both Councils</li> </ul>	<ul style="list-style-type: none"> <li>Projects deleted now can be considered later. There is a low risk of them being overlooked in future.</li> </ul>

- 5.2 Option 1 is the recommended option. If Option 3 is the resolved option then it is recommended that the Committee advise officers to amend the Concept Development Plan accordingly and bring it back to the next meeting of the Saxton Field Committee for adoption.

## 6 Strategy and Risks

- 6.1 There are no apparent adverse consequences emanating from this Concept Development Plan however risk will be assessed through the appropriate business cases of the proposed projects prior to final approval.

## 7 Policy / Legal Requirements / Plan

- 7.1 This Plan furthers the Community Outcome of 'Our communities have access to a range of social, educational and recreational facilities and activities.' Facilities included will be considered for funding from the Long Term Plans of both Councils.

## 8 Consideration of Financial or Budgetary Implications

- 8.1 The Concept Development Plan serves as a guide for future development. Financial decisions regarding the implementation of works proposed still need to be considered through the Long Term Plans of both Councils.
- 8.2 Saxton Field provides facilities for teams and their supporters outside of the region to visit and participate in sporting activities, and thereby spending money in the local economy.

## 9 Significance and Engagement

- 9.1 Adoption of the Concept Development Plan is considered to be of low significance as it identifies new Saxton Field capital projects to be considered for funding and prioritisation through the Long Term Plans of both Councils.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Medium	Saxton Field is not a strategic asset but is of medium significance due to the expected interest of the communities and the cost of some of the new facilities included.  Consultation will occur in the form of engagement with key stakeholders prior to the preparation of the individual project business cases. Consultation with the wider communities will be undertaken through the Long Term Planning process.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low	It promotes the social, economic, environmental and cultural well-being of the Nelson and Tasman Communities by increasing participation in sport and recreational activities and encouraging

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
			teams and supporters to travel to Saxton Field from outside of the area.
3.	Is there a significant impact arising from duration of the effects from the decision?	Low	The proposed Concept Development Plan provides further information to enable the adoption of Long Term Plans by the two Councils.
4.	Does this activity contribute or detract from one of the goals in the <a href="#">Tasman Climate Action Plan 2019</a> ?	Low	Climate impact will be considered within business cases prior to capital works beginning.
5.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	Saxton Field is not a strategic asset for either Council.
6.	Does the decision create a substantial change in the level of service provided by Council?	Low	There is no significant change in level of service proposed in the Concept Development Plan.
7.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	The funding of capital works identified in the proposed Concept Development Plan will be considered as part of the next Long Term Plan process.
8.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	N/a	
9.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	N/a	
10.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	N/a	
11.	Does the proposal require inclusion of Māori in the decision making process (consistent with s81 of the LGA)?	Low	No engagement with Māori has been undertaken in preparing this report. Māori will be engaged prior to preparing a brief for the entrance sign and for the preparation of business cases for the larger projects.

**10 Conclusion**

- 10.1 The Concept Development Plan considers and is compatible with the Saxton Field Reserve Management Plan 2021 and will provide information when new projects are considered for funding and prioritisation through the Long Term Plans of both Councils. It is noted that Saxton Field has limited availability for additional facilities.

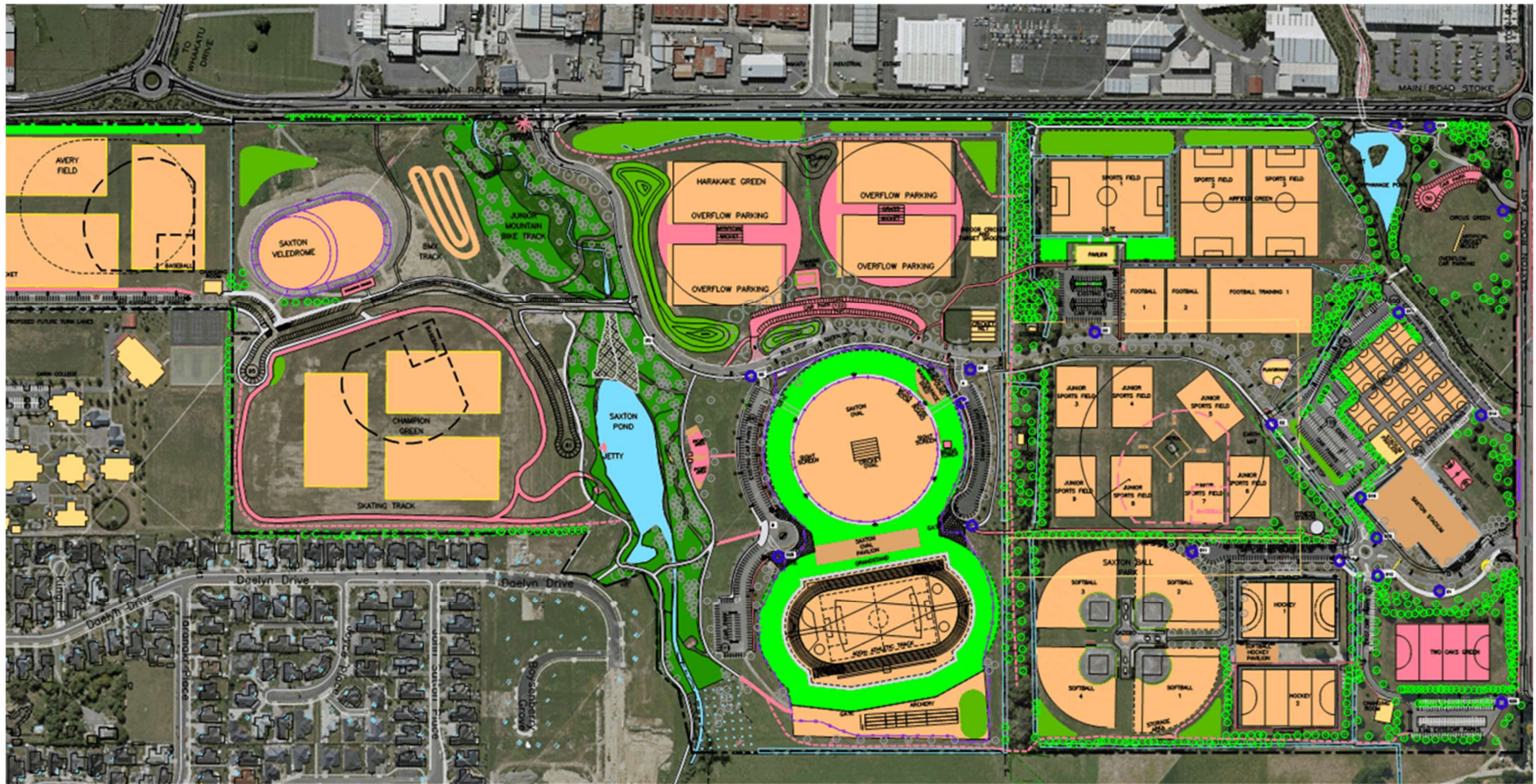
**11 Next Steps / Timeline**

- 11.1 If this Plan is adopted then the new facilities can be prioritised and considered for funding over time through the Long Term Plans of the two Councils.
- 11.2 Business cases will be prepared prior to major projects being undertaken.

**12 Attachments**

- |  |    |
|--|----|
| 1. Saxton Field Concept Development Plan | 14 |
|--|----|





- PROPOSED FUTURE DEVELOPMENT
- EXISTING FACILITY
- EXISTING EARTH MOUND
- DIRECTIONAL SIGN
- EXISTING BUILDINGS
- PROPOSED GRAVEL PATH
- EXISTING GRAVEL PATH
- PROPOSED CONCRETE PATH

17563

<b>Iron City Council</b> <small>1400-1400-1400</small>	JOB TITLE <b>DRAFT SAXTON FIELD DEVELOPMENT PLAN</b>	 APPROVED GROUP MANAGER INFRASTRUCTURE	SURVEYED <small>17/03/2022</small>	CHECKED: <small>17/03/2022</small>	SCALE: As Shown	No. DATE: <b>AMENDMENTS</b>	Dwn Ck'd Ap'd	MEASUREMENTS SHOWN SCALED FROM SIG
---	---	--	---------------------------------------	---------------------------------------	-----------------	-----------------------------	---------------	---------------------------------------

## 8.2 SAXTON FIELD ACTIVITY REPORT

**Information Only - No Decision Required**

<b>Report To:</b>	Saxton Field Committee
<b>Meeting Date:</b>	3 August 2022
<b>Report Author:</b>	Richard Hollier, Reserves & Facilities Manager
<b>Report Number:</b>	RSFC22-08-2

<b>1 Summary</b>
------------------

- 1.1 This report updates the Committee on the Saxton Field capital projects for 2021/2022, planned projects for 2022/2023 and other operational activities. It is provided to each Committee meeting to inform the Committee of progress and issues identified and to ensure the Committee is kept up to date about projects at Saxton Field.

<b>2 Draft Resolution</b>
---------------------------

**That the Saxton Field Committee receives the Saxton Field Activity Report RSFC22-08-1**

### **3 Purpose of the Report**

3.1 The purpose of this report is to provide the Committee with an update on the following:

- 3.1.1 Capital projects; and
- 3.1.2 various operating activities.

### **4 Capital Projects 2021/2022 Update**

4.1 A summary of capital work undertaken in 2021/2022 is provided in this section.

#### **Champion Drive/Saxton Field Link Road – Stage 3**

4.2 This project was completed under budget, as previously reported. Budget allocated in 2021/2022 was \$339,000, with \$144,000 spent in total. The balance of the unspent project budget has been transferred to shared path development projects as approved by the Committee on 9 February 2022.

#### **BMX track construction**

4.3 A budget of \$150,000 was included in the 2021/2022 year for construction of a BMX track between the Saxton Velodrome and Saxton Creek. This project encountered difficulties with the site and cost estimates and was deferred, as resolved by the Committee on 10 November 2021.

#### **Avery field baseball diamond investigation**

4.4 A budget of \$20,000 is included in the LTP for this project in 2021/2022. Nelson Baseball is investigating sources of suitable clay for construction of a permanent clay diamond on Champion Green. One baseball diamond was used on Avery Fields during the summer season and a second diamond marked on Champion Green for a tournament at Easter that required two diamonds. A suitable source of clay for the clay diamond on Champion Green has not yet been located but it is hoped to have this sorted and installed prior to the 2022/2023 summer season.

#### **Accessibility improvements**

4.5 An accessibility audit was completed in 2014, and staff have been making incremental improvements since this time using existing budgets. Through the 2021-2031 LTP a specific budget of \$20,000 was included in alternate years for accessibility improvements at Saxton Field, and a programme of works has been confirmed for 2022/2023. Improvements carried out in 2021/2022 included a handrail at the entrance to the table tennis venue and remediation of a sunken channel grate outside the stadium.

4.6 A new accessibility audit will be undertaken in 2022/2023.

#### **General development**

4.7 A budget of \$35,000 was allocated in 2021/2022, with \$15,000 each year after that through the Long-Term Plan 2021-2031.

4.8 In 2021/2022, the planned work using this budget was to build a storage shed for the cricket covers to ensure they have a longer life by preventing them from perishing in the sun. A small amount of budget was also allocated to install signs on bridges for stream names (refer paragraph 6.7).



- 4.9 Because of contractor availability, the storage shed could not be completed in 2021/2022 and the budget will be requested to be carried forward to 2022/2023.
- 4.10 Other projects also to be carried out with the available funding in 2022/2023 include:
- A bike stand at the football club rooms
  - Tree planting, if budget allows
  - Improved seating if budget allows

### **Shared path development**

- 4.11 A budget of \$5,000 for investigation and design work was allocated in 2021/2022, but savings from the Champion Drive Project were re-allocated to shared path development to provide a greater budget. After budget re-allocation, \$200,000 in total was available in 2021/2022 for this project
- 4.12 For the 2021/2022 financial year, work was carried out to install a 2.5m wide concrete path between the old Hockey Pavilion and the roundabout near the exercise equipment. This work was completed in June 2022 at a total cost of \$45,000. Five liriiodendron trees were removed, and ten replacement trees will be replanted.
- 4.13 Due to consultant availability, design for the Saxton Velodrome to Champion Drive Link did not commence in 2021/2022 and remaining budget from 2021/2022 will be carried forward to 2022/2023 so that work can continue.

### **Lighting improvements – Hockey**

- 4.14 A budget of \$75,000 was included in the LTP in 2021/2022 for this project to support the upgrading of the hockey lighting to LED lights. This project also contributes to sustainability improvement targets. Total costs for the project are estimated to be \$153,000, with the balance above \$75,000 being paid for by Nelson Hockey Association through its external fundraising, which it has applied for and been granted. During 2021/2022, the Hockey Association contributed \$65,000 towards the project, with the balance of its contribution to the project to be paid in 2022/2023.
- 4.15 Light installation was expected to occur in March and April 2022 but was delayed due to freighting delays and is instead scheduled to be carried out in July 2022.
- 4.16 The Hockey Association is applying for grant funding to carry out lighting upgrades on the second turf.

### **Wayfinding**

- 4.17 A budget of \$15,000 was included in the LTP in 2021/22 for wayfinding. The updated Saxton Field entrance signs on Saxton Road and Champion Road were installed in April 2022 and updated signs on Main Road Stoke were installed in July 2022. As part of the wayfinding project, a map has been developed that will be used on wayfinding signs, the website and information panel at Saxton Field. The directional signs are in draft and are still being designed to be accessible, to include te reo Māori translations, and to provide direction to emergency service locations.

### **Cricket Oval Surface Renewal**

- 4.18 \$20,000 was budgeted in the LTP in 2021/2022 for scoping, design and costings for the oval surface renewal work to occur in 2022/2023 with a budget of \$280,000. The budget was originally based on the expected life of the turf. Part of the scope for 2021/2022 included an initial investigation, which has been completed.

- 4.19 As reported in the May report, the preliminary investigations and a peer reviewed report identified work to occur in 2021/2022 and 2022/2023 with the drainage and turf renewal now recommended to occur in 2024/2025. This has been re-phased from 2022/2023 through the Annual Plan process.
- 4.20 The main work to occur as part of the project is now:
- 2021/2022: Flush the existing primary drainage system and install a silt trap and back flow preventor on the carpark stormwater outlet. Although this was planned for 2021/2022, due to contractor availability, it was not carried out and will need to be completed in 2022/2023.
  - 2022/2023: CCTV report, review drainage improvement functionality from 2021/2022, undertake any further improvements identified by CCTV, confirm cost estimates for the full renewal to ensure that appropriate budget can be included in the 2024-2034 LTP.
  - 2024/2025: Primary drainage renewal, secondary drainage renewal and outfield turf renewal.
- 4.21 The budget for the project will need to be reviewed through the Long-Term Plan 2024-2034, although the preliminary report estimated the project could be completed within budget, contractors expect that due to rising costs of sand and materials there will be cost increases that need to be factored in.

### **Saxton Stadium Basketball Hoops**

- 4.22 A budget of \$20,000 was included in the LTP in 2021/2022 for investigation and design of roof hung hoops. A further \$260,000 is provided in 2023/2024 for installation. In 2021/22 a consultant was engaged to provide investigation and design and advised that roof hung hoops are not recommended as the roof does not have the capacity to support this kind of structure, so wall mounted hoops are the preferred option.
- 4.23 Recent cost estimates based on this revised approach indicate the project costs are expected to be in the order of \$571,000 (\$297,000 more than budget). Of the \$20,000 budget for 2021/2022, \$10,000 will need to be carried forward to 2022/2023 to continue investigation and design and to revisit the business case, given the increased cost estimate.
- 4.24 The findings of the revised business case will be reported to the Committee with a recommendation to either proceed and seek additional funding or consider alternative uses for the 2023/2024 budget (with the status quo remaining with regards to basketball hoop management).

### **Athletics Pole Vault Facility**

- 4.25 Funding of \$36,000 was included for this project in the LTP in 2021/22. In addition, Top of the South Athletics Trust fundraised the balance of the costs. The equipment is ordered and was expected to arrive in Nelson by the end of the financial year, but due to freighting delays, did not arrive prior to the end of June.

<b>5 Capital Projects 2022/2023 Update</b>
--

- 5.1 Capital projects continuing or progressing through 2022/2023 are shown below. Updates to these projects will be reported to the Saxton Field Committee in 2022/2023.

### **Shared path development**

5.2 As discussed in the 2021/2022 update section.

### **Wayfinding**

5.3 As discussed in the 2021/2022 update section.

### **Saxton oval renewal**

5.4 As discussed in the 2021/2022 update section.

### **Basketball hoops**

5.5 As discussed in the 2021/2022 update section.

### **Hockey lighting**

5.6 As discussed in the 2021/2022 update section.

### **General development**

5.7 As discussed in the 2021/2022 update section.

### **Entrance development**

5.8 \$50,000 was budgeted for an entrance development in 2022/2023, with a further \$100,000 budgeted in 2024/2025. The intent is that an improved entrance will be created at the Main Road Stoke entrance to Saxton Field.

5.9 The next steps with this project are for staff to seek input from iwi on whether there is an iwi interest in being involved in the project, and a report is being prepared for consideration at Nelson City Council's Te Ohu Toi Ahurea (Arts and Heritage) hui.

### **Sand storage shed**

5.10 This project is budgeted at \$90,000 in 2022/2023 and involves building a shed that is suitable for sand storage, sand is currently stockpiled in the parking area to the north of the oval. The sand is then used for turf maintenance and renovations until the stockpile is used up.

5.11 This practice has safety implications as heavy machinery is working in a public parking area. In addition to this, the sand working area reduces the available capacity of parking, and the uncovered sand blows and washes off the carpark into the surrounding stormwater swales. Use of heavy machinery on the sealed parking area is damaging the seal and reducing its life expectancy.

5.12 The current arrangements require that the correct quantity of sand is ordered each time as there is no storage capacity for excess sand. It also means that no supply can be held over between operations so that it is available when needed. This makes operations very dependent on the availability of sand from suppliers.

5.13 The lack of a cover for the sand risks contamination and means that it cannot be kept dry so it can be difficult to use for some operations that require spreading of a thin layer.

5.14 The preferred location for the shed has been identified on the Draft Development Plan and through site investigations as between the Indoor Cricket/Target Shooting building and the Football pavilion. This area is away from heavy public use and has appropriate space for the shed to be built.

5.15 Design for the shed will commence shortly.

## **6 Operational Activity**

### **Alcohol free/Smoke free/Vape free signs**

- 6.1 Staff have been working with District Health Board staff on alcohol free, smoke free and vape-free signs. Costs for the design, printing and installation of signs was funded from a grant. A new sign has been installed at the playground and will be installed at any other play facilities as they are built in the future.

### **Development Plan**

- 6.2 An updated Draft Concept Development Plan for Saxton Field is included in a separate report to this meeting.

### **Saxton Field Marketing Strategy**

- 6.3 The Saxton Field Marketing Strategy was approved at the May Committee meeting. Contractors are working on the creation and writing of the Saxton Field Marketing Plan, Communications Plan and Social Media Guide. The plans will be provided to the Saxton Field Committee at the next meeting.

### **Saxton Field website**

- 6.4 Officers have now contracted a preferred supplier and the development of the new website is underway. It is hoped that the new website will be launched in late September. The website will allow users to access information about the available facilities Saxton Field has to offer while presenting Saxton Field in a professional manner. The aim of this website is to increase awareness of Saxton Field and its range of facilities and to reach the desired marketing outcomes within the Saxton Field Marketing Strategy.

The outcomes include:

- Increase public use for casual recreation
- Increase the number of sporting, cultural and social events
- Increase venue utilisation, particularly at off-peak times.

### **Vehicle damage to fields**

- 6.5 Vehicles accessed the football training field in early June and caused damage that required repair and closure of the field for two weeks. CCTV installed in 2021 was used by police to catch the offender. The offender is being prosecuted and if found guilty, will be required to pay the damages. The cost of CCTV and repairing damage is considered a lot less expensive than installing physical barriers and provides greater amenity in the reserve.

### **Disc Golf**

- 6.6 Nelson Tasman Disc Golf is working with Nelson City Council to establish permanent infrastructure at Branford Park and with Tasman District Council at Moturoa/Rabbit Island, however they will continue to use Saxton Field informally. Astroturf tee pads are installed in some areas and can be moved as needed. The area gets informal use and there have been no reported issues at this stage. Staff plan to install warning signs and tidy up some of the tee areas with existing operational budget in spring 2022.

### Stream naming signs

- 6.7 Stream naming signs have been installed on three Saxton Field bridges to show the public the name of the stream they are crossing while on the bridge. An example of the installed signage is below.



### Temporary opening of the link road on Saturdays for sport

- 6.8 Following a request from the public, the link road between Champion Road and the rest of Saxton Field has been opened as a trial on Saturdays, enabling those driving to access sports at both ends of Saxton Field by vehicle, without needing to go back onto the main roads. This trial has proved successful so far and will continue to be monitored.

### Bollards at Saxton Field

- 6.9 At the last Committee meeting, it was reported that bollards at Saxton Field had been reported by the public as being a safety issue and that an initial audit had not identified any changes required. An additional safety visit has subsequently identified that improvements could be made to the siting of some bollards. These items will be addressed, and a more detailed safety audit undertaken.

## 7 Events

- 7.1 At the May Committee meeting, the Committee ask that an update be provided on recent or upcoming events. A selection of events is noted below:

7.1.1 **New Zealand Secondary Schools Cross Country:** This event was held in June and had 700 entrants as well as managers, parents, friends, officials and spectators.

7.1.2 **Electric Vehicle Event:** In partnership with Nelson City Council and Mission Zero, the Nelson Tasman Climate Forum held a tradeshow and test drive for Electric Vehicles (EVs) and electric bikes (e-bikes) as part of the Climate Action Week. The event was held on Saturday 11 June 2022, from 2pm to 4pm at the new car park near the velodrome. The event attracted local and national media and it had positive feedback from the attendees and also from the local and national car/bike dealers. Despite the weather, it was estimated that there were around 100 visitors which highlights the appetite in the community for a switch to clean, sustainable transport.

7.1.3 **Top of the South Hockey Tournament:** This event had six different clubs from Marlborough, Buller, West Coast and Nelson playing in an annual tournament on 11 and 12 June. Hockey also has a number of other events scheduled over the rest of the season, including:

- **Hockey New Zealand U18 Women’s Vantage National Tournament:** 10 – 16 July 2022, with 21 teams involved.
- **Tasman Secondary Schools Tournament:** 4-5 August 2022.
- **HNZ Secondary School Tournament Coaches Cup and Jenny McDonald Cup:** 28 August to 2 September 2022
- **2022 Tasman Primary Schools Festivals:** (Years 3 & 4 20 September 2022 – Years 5 & 6 27 September 2022)
- **NZ Māori National Tournament:** 21-24 October 2022.

7.1.4 **Other events** include:

- May 2022 - Eid Ramadan Celebrations – Saxton Oval
- June 2022 - Indonesian Batik Exhibition and Workshop and Trip to Indonesia through your Palate and Senses – Saxton Oval
- July 2022 - Volleyball Showcase Event
- 6 November 2022 - Nelson Half Marathon

<b>8 Attachments</b>
----------------------

Nil